



## Resource Booking Form



Please complete in capitals

Title		Surname	
Initials		Forename	

Setting/Childminder Name	
Address	
Post Code	
Telephone Number	
E-mail Address	

Resource Borrowed	
Items included	
Period of loan (from – to)	
Indicate if help is required in setting up the activity	
Risk assessment completed by provider	
Cost of loan/date paid	

**I CONFIRM THAT I WILL HAVE THE ITEMS READY  
FOR THE AGREED COLLECTION DATE**

Signed: .....

Date: .....

Contact us: email – [mcmurrena@bridgwater.ac.uk](mailto:mcmurrena@bridgwater.ac.uk) or by phone – 01278 441270  
You can also visit our website at: [www.bridgwaterchildcare.co.uk/earlylearningyears](http://www.bridgwaterchildcare.co.uk/earlylearningyears)



## Resource Evaluation Form



### Resource Booking Agreement

- Resources are provided at a nominal cost to cover delivery and new/replacement items.
- A visual inventory will be provided to ensure that you are able to return all the items included in the resource pack.
- Resources can be borrowed for various periods as detailed below. If you would like to book for a period of time not listed, alternative arrangements and prices can be arranged if the resource is available for the time requested.

1 Week	2 Weeks
Deliver to provider at 10.00 on agreed day (Tues – Fri) Collect at 2.30 after 1 week	Deliver to provider at 10.00 on agreed day (Tues – Fri) Collect at 2.30 after 2 weeks
£4.00	£6.00

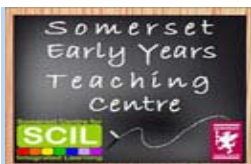
- Items can be borrowed on a bespoke basis depending on the planned activity, please indicate this on the booking form.
- Resources are intended to be used as an Adult Led Activity and risk assessments must be undertaken by the provider.
- Resource packs are intended to be used to complement existing items that a provider may already have, to extended learning and provide additional challenges for children.
- Resources are put together with a view to providing areas of learning for all stages of learning and development, therefore there will be items included in the packs that may not be age appropriate for 0 – 3 year olds. Please include this in risk assessments undertaken.
- If help is required in the initial set up of the activity, please state this on the booking form to allow additional time for the Early Years Teaching Centre Co-ordinator to assist with this.
- Please ensure the resource pack is ready for collection on the agreed date.
- An evaluation sheet will be included as part of the provision of the resource and should be completed to indicate how it is being used, what outcomes are intended and next steps planned.
- The evaluation form will also include a section for comments and suggestions on the resource packs to ensure the activities are meeting provider's requirements.

I agree to the above and understand the terms of the agreement:

Signed.....

Date.....

Contact us: email – [mcmurrena@bridgwater.ac.uk](mailto:mcmurrena@bridgwater.ac.uk) or by phone – 01278 441270  
You can also visit our website at: [www.bridgwaterchildcare.co.uk/earlylearningyears](http://www.bridgwaterchildcare.co.uk/earlylearningyears)



## Resource Evaluation Form



Provider Name:	
Agreement signed by:	
Resource borrowed:	

Areas of Learning to cover (tick as relevant)	Learning Goals (include age differentiation and SEND requirements)	Outcome	Next Steps
Personal, Social and Emotional Development			
Communication and Language			
Physical Development			

Contact us: email – [mcmurrena@bridgwater.ac.uk](mailto:mcmurrena@bridgwater.ac.uk) or by phone – 01278 441270  
You can also visit our website at: [www.bridgwaterchildcare.co.uk/earlylearningyears](http://www.bridgwaterchildcare.co.uk/earlylearningyears)



## Resource Evaluation Form



Areas of Learning	Learning Goals	Outcomes	Next Steps
Literacy			
Mathematics			
Understanding the World			
Expressive Arts and Design			

**If completing by hand, please continue on additional sheets if necessary**

Contact us: email – [mcmurrena@bridgwater.ac.uk](mailto:mcmurrena@bridgwater.ac.uk) or by phone – 01278 441270  
You can also visit our website at: [www.bridgwaterchildcare.co.uk/earlylearningyears](http://www.bridgwaterchildcare.co.uk/earlylearningyears)



## Resource Evaluation Form



### Age/Stage Bands covered (please tick):

Birth to 11 months	8 – 20 months	16 – 26 months	22- 36 months	30 – 50 months	40 – 60 months
--------------------	---------------	----------------	---------------	----------------	----------------

### Evaluation of Resource Pack (add any comments or suggestions in the boxes):

Area covered:	Strongly agree	Agree	Disagree	Strongly Disagree
Items included suitable for activity planned				
Areas of Learning covered				
Appropriate for age/stage bands				

### Any further comments:

----------------------

Contact us: email – [mcmurrena@bridgwater.ac.uk](mailto:mcmurrena@bridgwater.ac.uk) or by phone – 01278 441270  
You can also visit our website at: [www.bridgwaterchildcare.co.uk/earlylearningyears](http://www.bridgwaterchildcare.co.uk/earlylearningyears)